

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

IN SMALL COURTROOM

AUGUST 15, 2024 AT 9:30 A.M.

CALL TO ORDER -Vice Chair Iske called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mr. Preston, Mr. Flikkema, Mrs. Bickelhaupt, Ms. Jacobs, Mr. Soldat, and Mr. Iske present. Mr. Vandermyde, Mr. Payette, and Mr. Rieck were absent.

PUBLIC COMMENTS-None

BUSINESS

Consent Agenda – Vice Chair Iske presented the consent agenda for approval.

1. Approval of the August 1, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Mr. Preston, second by Ms. Jacobs to approve the consent agenda. Roll call vote shows Ms. Jacobs, Mr. Flikkema, Mrs. Bickelhaupt, Mr. Preston, Mr. Soldat, and Mr. Iske all voting aye. Motion carried.

Tabled Items - None

Department Reports –

Animal Control- Animal Control Officer Lisa Ashby updated the Board that the Animal Control facility is full. It has been a busy summer with getting dogs adopted and neutered/spayed.

Assessor- Deputy Assessor Koltin Dimmick reported that the Assessor's office is still inputting and working on 2024 Assessment data collection.

Circuit Clerk- Circuit Clerk Patty Hiher advised the Board that she has been notified by the vendor that hosts the software for her office and the Courts that there will be a 25% increase in cost starting January 1, 2025. The increase will be added in her budget request in October.

County Clerk- County Clerk Amy Buss reported to the Board that 9,500 Permanent Request for a Vote by Mail ballot postcard went out to Carroll County Voters. She wants to encourage voters that if they wish not to receive future mailings to opt out on the indicated section on the postcard.

Emergency Management- Emergency Management Director Jim Klinefelter was not present. County Administrator Jachnicki updated the Board on Mr. Klinefelter's behalf. He reported that the remodeling at the Highway/EOC is on schedule for completion by the end of

September.

He reported that Mr. Klinefelter assisted the Carroll County Sheriff's department at the Carroll County Fair last week.

He reported that Mr. Klinefelter wanted the Board to know that the grant for the generator is still in the process stage.

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – A monthly report was submitted and County Engineer Sara Renkes discussed her monthly report. She updated the Board on her plans for Georgetown Road which was not included in her monthly report.

Health Department – Dawn Holland was not present.

Probation- Chief Probation Managing Officer Marcie Arno was not present.

Sheriff & Property- Sheriff Ryan Kloepping reported on the landscaping projects that are being done by the Veteran's Memorial on the east side of Courthouse and the County Parking lot.

He reported that the SRO for West Carroll School District will begin working in two weeks. He stated that a squad car was in stock and has been ordered for that purpose.

Sheriff Kloepping reported that last weekend a glass door was damaged at the Treasurer's office and the cost to repair it will be approximately \$700.

State's Attorney - State's Attorney Aaron Kaney introduced his new Victim's Advocate Coordinator, Nicole Kaberg. He thanked Wendy Major for her over ten years of service as his previous Victim's Advocate Coordinator. The Board welcomed Nicole.

Transit – A monthly report was submitted.

PCOM Mary Maszk updated the Board that the Federal and State grants have been approved and Chair Payette will sign them on Monday. She was happy to announce that the Architect for the Garage has been approved by IDOT.

Treasurer – County Treasurer Lydia Hutchcraft provided the Board with Settlement Sheets that shows tax collection and distribution summary for the County. She informed the Board as of July 24th, out of the \$39,145,612.75 owed \$24,123,508.73 has been collected.

County Treasurer Hutchcraft and State's Attorney Kaney explained how the County can collect the 5% Hotel/Motel Tax even though the City of Mt. Carroll is charging a 1% tax for Business District Development. If the City would start charging the 5% Hotel/Motel tax the County would need to stop collecting this tax from the businesses in Mt. Carroll that are part of the Business District Development.

Zoning/Zoning Board of Appeals – Zoning Officer Jaicee Buckner reported that at the next Board meeting she will have a presentation of updates/changes to the County

Renewal license program through her office.

She reported that at the next meeting of the Zoning Board of Appeals, they will be working on changes to Chapter 700. The Zoning Board of Appeals will be deciding on a zoning change for the Center Hill Apartments from a R2 to a B1.

Affiliate Reports-

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board – No Report.

Health Board – No report.

Hotel/Motel – No report.

Jo-Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA- A monthly report submitted.

NWILED- No report.

Senior Services Board - No report

Tri-County Opportunities Council – A monthly report was submitted.

United County Council of Illinois- No report.

Veterans Assistance Commission – No report

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No report

Committee Reports-

Ad Hoc Inmate Housing Committee- Mr. Iske reported that Wold has provided proposed facial designs. Wold has asked for and has been provided with necessary property information.

Old Business-None

New Business-

1. Carrie Folken, Executive Director from BEST, Inc. gave a presentation on how BEST, Inc. helps with Education Services, Career Planning Services and Employment Services in the counties of Carroll, JoDaviess, Ogle, Lee, Whiteside, Bureau, LaSalle, and Putnam.

2. Zoning Officer Buckner presented Chapter 720-Flood Damage Prevention. She went over the changes and additions that were made since the previous Board Meeting. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve as presented with adding the wording “current market value of the structure as shown in the previous year’s tax assessments from the Carroll County Assessment office” under section 720-2, Substantial Damage and Substantial Improvement. Discussion. Roll call shows Mr. Iske, Mr. Flikkema, Ms. Jacobs, Mr. Soldat, Mrs. Bickelhaupt and Mr. Preston all voting aye. Motion carried.
3. County Engineer Renkes presented and explained the Petition for Bridge Aid for York Township Section 24-14121-00-SM Fairhaven Road in the amount of \$86,600 and allocation of County Bridge Aid funds in the amount of \$43,300. Motion by Ms. Jacobs to approve this Petition, second by Mrs. Bickelhaupt. Roll call shows Mrs. Bickelhaupt, Mr. Preston, Mr. Soldat, Mr. Iske, Mr. Flikkema, and Ms. Jacobs all voting aye. Motion carried.
4. County Engineer Renkes presented to review and consider the current vacant technician position to an additional maintainer position at the Highway Department. After much discussion, it was the consensus of the Board to have County Engineer Renkes and County Administrator Jachnicki clarify with the Teamsters Union if this job description is used does it affect any previous hires and does adding this new job description for a new employee affect the current contract. They will refer to State’s Attorney Kaney for help if needed.

Executive Session- None

Chairman Report/Administrator Report –

1. County Administrator Bob Jachnicki updated the Board on the Status of Budget software implement. He noted implementation is complete, but it took a little longer than expected. In September, he will have the external budgets present their budgets. In October, he will have internal budgets presented by Department heads.

Appointments – None

Motion by Ms. Jacobs, second by Mr. Soldat to adjourn at 10:49 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder